



# Beechwood Primary School

## Charging and Remissions Policy

### 1 Introduction

- 1.1 All education during school hours is free.
- 1.2 We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

### 2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip.
- 2.2 All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it **may** include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.3 If a parent wishes their child to take part in a school trip or event, but is unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity.
- 2.4 Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information in a letter to parents.
- 2.5 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
  - visits of educational interest
  - sporting activities which require transport expenses;
  - outdoor adventure activities;
  - visits to the theatre;
  - swimming
  - musical events.

### 3 Residential visits

- 3.1 The school sometimes organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum. We make a charge to cover the costs of board and lodging and we ask for a donation to cover the travelling expenses and any special activities e.g. outward bounds activities. Parents who are experiencing difficulty are

invited to discuss this with the class teacher and support is available from the school. Remission of charges for board and lodging is available depending on parents' benefits.

#### **4 Music tuition**

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small group music tuition if this is not part of the National Curriculum. The peripatetic music teachers (Accent) teach individual or small group lessons. Accent make a charge for these lessons. We give parents information about additional music tuition on request and at least once a year.

#### **5 Swimming**

- 5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. There is no charge for Swimming. We inform parents when these lessons are to take place and parents give consent on the contact form for their child to attend.

#### **6 Extra-Curricular Activities (Clubs)**

- 6.1 School staff offer a range of extra-curricular activities, for which we do not usually charge. If there is a club where items need to be purchased such as cooking a small charge may apply for purchase the ingredients for the children.

#### **7 Monitoring & review**

- 7.1 It is the responsibility of the Governing Body to monitor and review this policy
- 7.2 The policy will be reviewed within three years

**Signed:**

**Headteacher**

**Signed:**

**Chair of Governors**

**Date:**

**October 2023**

**Date for review:**

**October 2026**